



**Teerthanker Mahaveer University, Moradabad**  
**Central Library & Knowledge Resource Centre**  
**Locker Application Form**

To,  
The University Librarian  
Teerthanker Mahaveer University,  
Moradabad, U.P. 244001

Date:     /     /

**Subject: Application for Library Locker Allotment**

Respected Sir/Ma'am,

I am writing to request the allotment of a locker in the library premises. I believe having a locker would greatly contribute to utilize the library resources more efficiently.

I assure you that I will comply with all the rules and regulations regarding locker usage and maintenance as specified by the library.

Name: \_\_\_\_\_ Library Membership No. \_\_\_\_\_

Designation/Course: \_\_\_\_\_ Department/College: \_\_\_\_\_

**Terms and Conditions of Use**

1. Locker allotment is subject to availability and Library discretion.
2. Lockers are for storing personal belongings, books, or study materials related to library use only.
3. Prohibited items, hazardous materials, and illegal substances are not allowed in lockers.
4. The Library is not liable for any loss, damage, or theft of items stored in lockers.
5. Locker allotments may be revoked or reassigned by the Library if necessary.
6. Lockers should be kept clean, and any damages should be reported to library staff.
7. Lockers must be emptied by the designated deadline or upon termination of library membership.
8. Failure to comply with locker usage guidelines may result in suspension of locker privileges.
9. The Library reserves the right to inspect lockers at any time for security or policy compliance purposes.
10. Any unauthorized use, sharing, or transfer of locker access or keys is strictly prohibited and may result in disciplinary action.

**I have carefully read the TMU Central Library Locker terms and conditions of use, and agree to abide by these.**

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**Applicant Signature**

**FOR OFFICE USE ONLY**

Locker Issue Date	Locker Number	Valid Till

**Locker Incharge**

**Deputy Librarian**

**University Librarian**